



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |
|---|--|
| <b>1. Name of the Institution</b>             | DUM DUM MOTIJHEEL RABINDRA MAHAVIDYALAYA |
| Name of the head of the Institution           | Dr. Sandip Dasgupta                      |
| Designation                                   | Principal                                |
| Does the Institution function from own campus | Yes                                      |
| Phone no/Alternate Phone no.                  | 03325605921                              |
| Mobile no.                                    | 9830469603                               |
| Registered Email                              | ddmrm2006@rediffmail.com                 |
| Alternate Email                               | iqacddmrm2015@gmail.com                  |
| Address                                       | 20/B/2 DumDum Road, Kolkata              |
| City/Town                                     | Kolkata                                  |
| State/UT                                      | West Bengal                              |
| Pincode                                       | 700074                                   |

|  |                                 |
|--|---------------------------------|
| <b>2. Institutional Status</b>         |                                 |
| Affiliated / Constituent               | <b>Affiliated</b>               |
| Type of Institution                    | <b>Co-education</b>             |
| Location                               | <b>Urban</b>                    |
| Financial Status                       | <b>state</b>                    |
| Name of the IQAC co-ordinator/Director | <b>Dr. Sabitri Dutta</b>        |
| Phone no/Alternate Phone no.           | <b>03325609988</b>              |
| Mobile no.                             | <b>9830569574</b>               |
| Registered Email                       | <b>ddmrm2006@rediffmail.com</b> |
| Alternate Email                        | <b>iqacddmrm2015@gmail.com</b>  |

|  |   |
|--|---|
| <b>3. Website Address</b>  |   |
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://www.ddmrm.org/doc/Reports_PDF/WB%20COGN12698-Dum%20Dum%20Motijheel%20Rabindra%20Mahavidyalaya%20AQAR-converted.pdf">http://www.ddmrm.org/doc/Reports_PDF/WB COGN12698- Dum Dum Motijheel Rabindra M ahavidyalaya AQAR-converted.pdf</a> |
| <b>4. Whether Academic Calendar prepared during the year</b>             | <b>Yes</b>  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://www.ddmrm.org/doc/Academic_Calendar_2018-19.pdf">http://www.ddmrm.org/doc/Academic Calendar 2018-19.pdf</a>   |

| <b>5. Accrediation Details</b> |           |             |                      |                    |                    |
|--------------------------------|-----------|-------------|----------------------|--------------------|--------------------|
| Cycle                          | Grade     | CGPA        | Year of Accrediation | Validity           |                    |
|                                |           |             |                      | Period From        | Period To          |
| <b>2</b>                       | <b>B+</b> | <b>2.52</b> | <b>2016</b>          | <b>05-Nov-2016</b> | <b>04-Nov-2021</b> |

|   |                    |
|---|--------------------|
| <b>6. Date of Establishment of IQAC</b> | <b>29-Mar-2006</b> |
|---|--------------------|

|   |
|---|
| <b>7. Internal Quality Assurance System</b> |
|---|

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by                                  | Date & Duration | Number of participants/ beneficiaries |
|   |                 |                                       |

|  |                  |     |
|--|------------------|-----|
| IQAC   |                  |     |
| Tribute to soldiers killed in Pulwama attack                                 | 02-Mar-2019<br>2 | 25  |
| Carnival walk as a part of celebration of Golden Jubilee year of the college | 02-Oct-2018<br>1 | 200 |
| No Files Uploaded !!!  |                  |     |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty    | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! |        |                |                             |        |
| No Files Uploaded !!!             |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

CBCS system under University curriculum is running successfully Fully Online admission is successfully running with assistance from IQAC Seminar on Women empowerment on International Womens Day, 2019

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

|                |                       |
|----------------|-----------------------|
| Plan of Action | Achievements/Outcomes |
|----------------|-----------------------|

|  |  |
|--|--|
| Seminar on Women empowerment on International Womens Day, 2019 was planned | The Seminar was organised successfully on International Womens day |
| Seminar on Intellectual Property right                                     | The Seminar was held in next academic session                      |
| No Files Uploaded !!!  |  |

|   |     |
|---|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|---|-----|

|                        |              |
|------------------------|--------------|
| Name of Statutory Body | Meeting Date |
| Governing Body         | 26-Sep-2019  |

|   |    |
|---|----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|---|----|

|  |     |
|--|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|--|-----|

|                    |      |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

|                    |             |
|--------------------|-------------|
| Date of Submission | 25-Feb-2019 |
|--------------------|-------------|

|   |    |
|---|----|
| 17. Does the Institution have Management Information System ? | No |
|---|----|

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution has a well defined and organised system of curriculum planning and documentation. The Institution fosters curriculum planning through Academic calendar at the beginning of each session .Which includes the syllabus, topics to be covered, number of classes required,examination schedule and so on. Teachers maintain Academic Diary and a Self Appraisal Diary on a regular basis.Teachers also have to fill in a Self Documented Report which is analysed by the Principal and a feedback through interaction is made available to all. Everything is properly documented especially classes taken,topics taught and student feedback in terms of attendance and class test is provided.Departmental meeting with the Principal is held which contain a detailed evaluation and documentation of everything done by the respective department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
|-------------|-----------------|-----------------------|----------|---|-------------------|

No Data Entered/Not Applicable !!!

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| BSc               | BSc (H) in Economics     | 16/07/2019            |
| BA                | BA (G) in Sociology      | 16/07/2019            |
| No file uploaded. |                          |                       |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization        | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---------------------------------|---|
| BA                               | Bengali                         | 16/07/2018  |
| BA                               | English                         | 16/07/2018  |
| BA                               | Education                       | 16/07/2018  |
| BA                               | History                         | 16/07/2018  |
| BA                               | Journalism & Mass Communication | 16/07/2018  |
| BCom                             | Accountancy                     | 16/07/2018  |
| BSc                              | Geography                       | 16/07/2018  |
| BSc                              | Economics                       | 16/07/2018  |
| BCom                             | General                         | 16/07/2018  |
| BA                               | BA/BSc General                  | 16/07/2018  |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate                        | Diploma Course |
|------------------------------------|----------------|
| No Data Entered/Not Applicable !!! |                |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                      |                             |
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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA                      | Education                | 7   |
| BSc                     | Geography                | 9   |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  |     |
| Employers |     |

|         |  |
|---------|--|
| Alumni  |  |
| Parents |  |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

|  |
|--|
| Feedback Obtained  |
| Feedback is analysed and is used for further improvement of the college. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | Honours                  | 272                       | 437                            | 112               |
| BSc                   | Honours                  | 68                        | 112                            | 14                |
| BCom                  | Honours                  | 345                       | 427                            | 61                |
| BA                    | BA/BSc General           | 304                       | 585                            | 226               |
| BCom                  | General                  | 413                       | 531                            | 87                |
| No file uploaded.     |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 500   | 0   | 19  | 0   | 19   |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll         | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|------------------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! |   |                                   |                                  |                            |                                 |
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| No file uploaded.                  |   |                                   |                                  |                            |                                 |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

|    |
|----|
| NA |
|----|

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| No Data Entered/Not Applicable !!!             |                             |                       |

### 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 15                          | 13                      | 2                | 0  | 5                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award                             | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |             |  |
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name    | Programme Code              | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|-----------------------------|----------------|--|---|
| BA                | BA/BSc/BCom Honours General | Semester/Year  | 19/07/2019   | 07/09/2019  |
| No file uploaded. |                             |                |  |   |

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

|   |
|---|
| Yes, the Academic Calendar has been prepared and adhered for conduct of examination |
|---|

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| BA Honours     | BA             | Honours                  | 37  | 17  | 46              |
| BSc Honours    | BSc            | Honours                  | 2   | 2   | 100             |
| BCom Honours   | BCom           | Honours                  | 23  | 3   | 13              |
| BA General     | BA             | General                  | 61  | 14  | 23              |
| BSc General    | BSc            | General                  | 2   | 0   | 0               |

|                   |      |         |    |    |    |
|-------------------|------|---------|----|----|----|
| BCom General      | BCom | General | 72 | 18 | 25 |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

|                                    |
|------------------------------------|
| No Data Entered/Not Applicable !!! |
|------------------------------------|

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project              | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! |          |                            |                        |                                 |
| No file uploaded.                  |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar          | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation            | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! |                 |                 |               |          |
| No file uploaded.                  |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                  | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! |      |              |                      |                    |                      |
| No file uploaded.                  |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State                              | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department             | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! |                         |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                               | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! |            |                       |                                |
| <a href="#">View File</a>          |            |                       |                                |



3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                                | Number of Publication |
|---|-----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                       |
| <a href="#">No file uploaded.</a>         |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |                |   |   |
| <a href="#">No file uploaded.</a>         |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |         |   |   |
| <a href="#">No file uploaded.</a>         |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                         | International | National | State | Local |
|---|---------------|----------|-------|-------|
| <b>No Data Entered/Not Applicable !!!</b> |               |          |       |       |
| <a href="#">View File</a>                 |               |          |       |       |

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |
| <a href="#">No file uploaded.</a>         |  |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                      | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |                 |                              |
| <a href="#">View File</a>                 |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                        | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |                      |  |  |

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
| No file uploaded.                         |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| <b>No Data Entered/Not Applicable !!!</b> |                      |   |               |             |             |
| No file uploaded.                         |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
| No file uploaded.                         |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>        |  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                                | Existing or Newly Added |
|---|-------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |
| No file uploaded.                         |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| SOUL                      | Partially                                | 2.0     | 2015               |

4.2.2 – Library Services

| Library Service Type                      | Existing | Newly Added | Total |
|---|----------|-------------|-------|
| <b>No Data Entered/Not Applicable !!!</b> |          |             |       |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |
| No file uploaded.                         |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 64              | 4            | 1        | 0                | 1                | 1      | 14          | 512                             | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 64              | 4            | 1        | 0                | 1                | 1      | 14          | 512                             | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

512 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities    | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|---|--|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policies are decided in the departmental meetings and then approved by finance sub committee and Governing Body

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| Name/Title of the scheme                  | Number of students | Amount in Rupees |
|---|--------------------|------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                  |
| <a href="#">View File</a>                 |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                        |                             |                   |
| No file uploaded.                         |                        |                             |                   |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                                      | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |  |  |  |                           |
| No file uploaded.                         |                    |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received                 | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|--------------------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                                |   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                                 |                                 |                           | Off campus                    |                                 |                           |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited             | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| <b>No Data Entered/Not Applicable !!!</b> |                                 |                           |                               |                                 |                           |
| No file uploaded.                         |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year              | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019              | 7  | BA                       | Bengali                   | WBSU                       | MA                            |
| 2019              | 1  | BA                       | English                   | WBSU                       | MA                            |
| 2019              | 5  | BA                       | Education                 | WBSU                       | MA                            |
| 2019              | 3  | BCom                     | Commerce                  | MACAUT, WBSU               | MBA, MCom                     |
| No file uploaded. |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Any Other         | 2                                       |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                  | Level | Number of Participants |
|---|-------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |       |                        |
| No file uploaded.                         |       |                        |

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |                        |                             |                               |                   |                     |
| No file uploaded.                         |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Activity: Road safety Program, Indoor Gamefor Girls and Boys, Outdoor games, Publication of College and wall Magazine, Freshers welcome, Annual Program, PrePuja Celebration Program (Agomoni), Rakhi Utsab, Teachers Day Celebration. Representation in the following Bodies: Governing Body, Admission Committee, IQAC, RUSA Project Monitoring Unit, Library Committee

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

937

5.4.3 – Alumni contribution during the year (in Rupees) :

**No Data Entered/Not Applicable !!!**

5.4.4 – Meetings/activities organized by Alumni Association :

**No Data Entered/Not Applicable !!!**

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**No Data Entered/Not Applicable !!!**

6.1.2 – Does the institution have a Management Information System (MIS)?

No

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type         | Details  |
|-----------------------|--|
| Teaching and Learning | Tutorial Classes and counselling of the students |

|  |  |
|--|--|
| Examination and Evaluation                                 | Internal assessment in the form of class room test, project etc. |
| Library, ICT and Physical Infrastructure / Instrumentation | Orientation Classes for library use                              |
| Industry Interaction / Collaboration                       | Students are taken to visit industries                           |
| Admission of Students                                      | Fully Online admission as per University norms                   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details                          |
|-------------------------------|----------------------------------|
| Student Admission and Support | Online admission                 |
| Administration                | Specific office software is used |
| Finance and Accounts          | Specific office software is used |
| Examination                   | Maintenance of electronic record |

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                                      | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |  |  |                   |
| No file uploaded.                         |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|--|---|-----------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |  |   |           |         |   |   |
| No file uploaded.                         |  |   |           |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme               | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Faculty Induction Program (equivalent to Orientation Program) | 1                               | 04/06/2019 | 03/07/2019 | 30       |
| No file uploaded.   |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching                           |           | Non-teaching |           |
|------------------------------------|-----------|--------------|-----------|
| Permanent                          | Full Time | Permanent    | Full Time |
| No Data Entered/Not Applicable !!! |           |              |           |

6.3.5 – Welfare schemes for

| Teaching                           | Non-teaching | Students |
|------------------------------------|--------------|----------|
| No Data Entered/Not Applicable !!! |              |          |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!!                       |                               |         |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |                        |
|----------------|----------|--------|----------|------------------------|
|                | Yes/No   | Agency | Yes/No   | Authority              |
| Academic       | No       |        | Yes      | Respective departments |
| Administrative | Yes      |        |          |                        |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meet is organised by different departments and their suggestion is registered.

6.5.3 – Development programmes for support staff (at least three)

Nothing as such

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Use of virtual class room plan for introduction of new courses several activities by NCC

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                                      | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|------------------------------------|-------------------------|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                                    |                         |               |             |                        |
| No file uploaded.                         |                                    |                         |               |             |                        |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                    | Period from | Period To | Number of Participants |      |
|---|-------------|-----------|------------------------|------|
|   |             |           | Female                 | Male |
| <b>No Data Entered/Not Applicable !!!</b> |             |           |                        |      |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| A lecture on Innovation for a Better Environment on 7th June, 2019                    |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities    | Yes/No | Number of beneficiaries |
|--------------------|--------|-------------------------|
| Provision for lift | Yes    | 1                       |
| Ramp/Rails         | Yes    | 1                       |

7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| No file uploaded.                         |  |  |      |          |                    |                  |  |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |               |             |                        |
| No file uploaded.                         |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|   |
|---|
| Tobacco free campus Plant garden Restriction on vehicle entry Green generator |
|---|

### 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices



Creation of research environment in the college Plant garden set up by the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution promotes education to the less fortunate children of the surrounding areas. our students visit the slum and take free classes. Bag, pencils and stationary items are provided to them. As education is other name of empowerment the main aim of our institution is to spread the light of knowledge among the students.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

Full digitization of library building of G5 building with 18 classrooms renovation and Procurement using RUSA 2.0 grant Solar Panel Rainwater harvesting