

Annual Report - 2007-2008

Institutional Data

1. Name and address of the college :

Name : **DUM DUM MOTIJHEEL RABINDRA MAHAVIDYALAYA**

Address : **208/B/2, Dum Dum Road, Kolkata - 700074**

City : Kolkata District : North 24 PGS State : West Bengal

Pin code : 700074

Website : www.ddmrm.org

2. For communication :

Office :

<i>Name</i>	<i>Area/ STD Code</i>	<i>Tel No.</i>	<i>Fax No.</i>
Principal :			
Dr. Sandip Dasgupta	033	25515921	033 25297988
IQAC Co-ordinator :			
Sabitri Dutta	033	25515921	033 25297988
*e-mail : ddmrm2006@rediffmail.com			

Residence :

<i>Name</i>	<i>Area/STD Code</i>	<i>Tel No.</i>	<i>Mobile No.</i>
Principal :			
Dr. Sandip Dasgupta	033	25923296	9830469603
IQAC Co-ordinator :			
Sabitri Dutta	033	24225296	9830569574

3. Type of Institution :

- | | | |
|------------------|----------------------------------|-------------------------------------|
| a. By management | i. Affiliated College | <input checked="" type="checkbox"/> |
| | ii. Constituent College | <input type="checkbox"/> |
| b. By funding | i. Government | <input type="checkbox"/> |
| | ii. Grant-in-aid | <input checked="" type="checkbox"/> |
| | iii. Self-financed | <input type="checkbox"/> |
| | iv. Any other (Specify the type) | <input type="checkbox"/> |
| c. By Gender | i. For Men | <input type="checkbox"/> |

- ii. For Women
- iii. Co-education

4. Is it a recognized minority institution ?

Yes No

If yes specify the minority status (Religious/linguistic/any other)
(Provide the necessary supporting documents)

5. a) Date of establishment of the college :

Month	Year
08	1968

b) University to which the college is affiliated

West Bengal State University

6. Dates of UGC recognition :

Under Section	Date, Month & Year (dd-mm-yyy)
i. 2 (f)	02-1970
ii. 12 (b)	02-1970

7. Does the University Act provide for autonomy of Affiliated/Constituent Colleges?

Yes No

If yes, has the college applied for autonomy?

Yes No

9. Location of the college : (based on Govt. of India census)

- Urban
- Semi-urban
- Rural

Tribal



**10. Details of programmes offered by the institution :
(Give last year's data) 2008-09**

Sl. No.	Programm Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of Student Admitted
i)	Under-Graduate	B.A./ B.Sc. & B.com. Hons.& Gen.	3 Years	H.S. Equivalent	Bengali/ English	1700	1309

11. List of the departments :

Science (General)

Mathematics, Economics, Geography.

Arts

History, Education, Bengali (**Honours**)

General : Bengali, History, Political Science, Education, Geography, Economics

Commerce (Honours & General)

Accounting & Finance & Marketing

12. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a) including the salary component = Rs. 4784.00/-

b) excluding the salary component = Rs. 1289.00/-

Annual Report - 2007-2008

Our college, Dum Dum Motijheel Rabindra Mahavidyalaya, was first assessed by NAAC in January, 2006 and we were accredited Grade B+. After that we have completed two years, we are a bit matured now, we now know better about quality education and gradually improving ourselves to reach the ultimate goal of sustenance of the quality of the higher education. It is true that we have some infrastructural difficulties but our belief is that that will not be any hindrance to the process of our development. In the last two years we have made many mistakes but those mistakes have helped us a lot to improve ourselves. We are still learning and we believe that the process of learning is never ending. We hope that in near future we will be able to make a remarkable improvement in all the relevant fields of education.

For a sustainable development of higher education the quality must be assured, maintained and improved. We require a comprehensive planning with definite objectives to achieve yearwise. Hence we are submitting here the annual plan for the academic year 2007-2008 as approached by the IQAC in its meeting held on 19th March, 2008 and its achievements in the end of the year in Part-A.

Developments of the college in the academic session 2007-2008: A criteria-wise analysis

➤ **Criterion I: Curricular Aspects**

Our Plan of work

- To introduce B.A Honours course in the subjects like Bengali, Geography, Political Science, Education and History and B.A General course in Journalism and Mass Communication and Elective English.

Execution of the Plan

- With a very sincere cooperation of our teaching and non-teaching staffs of the college we have been able to introduce Honours course in Bengali from the academic year 2007-08. We are trying our level best to introduce Honours in other subjects too. Most probably we will be able to introduce Honours in some other subjects from the academic session 2008-09.

➤ **Criterion II: Teaching – Learning and Evaluation**

Our Plan of work

- The Commerce Department of the College is having a plan of recruiting three full-time (one in Mathematics and one in English) teachers as soon as possible.
- The Department of Economics was lacking one whole-time teacher and planned to fill the gap as early as possible.
- The Department of Bengali had a plan of recruiting one full time teacher in the coming academic year.

- To take initiative of making an environment within the college so that teachers become more motivated to attend seminars .
- We also planned for a regular maintenance of Academic Calendar in all the Departments.
- Organization of Departmental as well as college seminar was also an important part of our planning.
- Like other years this year also we planned to organize class tests in different departments throughout the year.
- We thought that we would fix a cut-off mark (especially for Honours students) at the time of admission in the college.
- Improvement of the teacher –student ratio was also in our mind.
- We also tried to create a purely academic atmosphere within the college and also to motivate teachers so that they can pursue for their academic advancements.

Execution of the Plan

- ✓ The Department of Commerce has put a requisition to the West Bengal College Service Commission for a Whole-time faculty and the Commission is expected to fulfill our requirement very shortly.
- ✓ The college already has put the requisition to the West Bengal College Service Commission for a Whole-time faculty in Economics .
- ✓ Since August 2007 we have recruited one contractual lecturer in the Department of Bengali.

- ✓ Along with recruitment of new teachers we have also been able to create a healthy environment in the College, the number of teachers attended Seminars and workshops has increased from 2 to 7 in the last one year time span.
- ✓ We are very much particular about maintaining the academic calendar in all our departments.
- ✓ On October 12 & 13 we organized a Two Day State Level Seminar on “Emerging Trends in Accounting and Finance”. A complete whole hearted participation of all the teaching and non-teaching staffs of the college made the Seminar successful.
- ✓ The Department of Commerce organized a Departmental Seminar on 9th January, 2008. The Department of Bengali also organized a seminar on 31st January, 2008.
- ✓ We regularly take Class tests in all the Departments and examine the scripts very sincerely. We show the scripts to the students so that they can identify their mistakes and rectify.
- ✓ For Admission in the Honours stream we strictly maintain a cut-off mark.
- ✓ To improve the teacher-student ratio we are trying to increase our number of teachers in the session 2008-09. Our teachers are now more motivated and interested about their academic improvement. Three of our teachers are pursuing their PhD on different socio-economic fields.

➤ **Criterion III: Research, Consultancy and Extension**

Our Plan of work

- We believe that teaching and research are complementary to each other and research enhances the teaching potential. With this view in mind we planned that we will try our best to engage ourselves in research work and give an intensive and extensive effort for that purpose.
- As far as the extension activity is concerned we planned to open an N.S.S unit very soon.
- We also had a plan of opening a N.C.C unit in the upcoming year.

Execution of the Plan

- ✓ At present three teachers of our college are pursuing their PhD program on different social problems.
- ✓ From September, 2007 one teacher has been appointed as Guest lecturer in the Department of Economics, Rabindra Bharati University.
- ✓ One of our teachers is
- ✓ We have been finally able to open N.S.S Unit No. 1 (Boys) and the unit has performed lot of programmes in the year 2007-08.
 - I. The N.S.S volunteers of the above mentioned unit performed the programme of cleaning the locality adjoining the College on 14th September, 2007. 90% of the volunteers participated in the programme. People of the locality enjoyed the programme and were greatly satisfied.
 - II. The volunteers took the Health awareness program in Mela Bagan slum area located on Dum Dum Road on 16th

November, 2007. They attended the slum and talked to every member of the household regarding the problem of drinking water, mosquito problem, odour pollution, garbage problem, problem of water logging in rainy season. The slum people co-operated a lot in the program.

III. Our Volunteers organized Road safety maintenance program in the locality of Private Road- Chatakol area during the period of Higher Secondary Examination,2008 for a week starting from 26th March, 2008.The Program was successfully organized and the examinees as well as the daily commuters were highly satisfied regarding the program.

- ✓ Regarding the N.C.C a negotiation has been made with Eastern Commander but no permission is being obtained.

➤ **Criterion IV: Infrastructure and Learning Resources**

Our Plan of work

- As we have opened Science and Arts stream and also are going to open a new course in Commerce we had plan to complete the new building the construction work of which started earlier .
- As we are expanding we planned to improve our library services to the students as well as teachers.
- To open a computer center for the students of our college to make them more suitable for the job market.

- To arrange an educational tour for the students of the Department of Geography.
- As we believe that physical health of a student is a very important factor for any academic achievement we planned to open a Gymnasium in the year 2006-2007.
- To arrange and run the Annual Sports and some social activities (e.g. Blood Donation Camp) successfully was also a part of our plan of work.

Execution of the Plan

- ✓ Since we are gradually growing we need more space, so our college took the plan of completing the second floor of the new building. The construction work is now completed and the classes have been started informally in the new building.
- ✓ The number of books and Journals in the Library on various subjects has been increased manifold.
- ✓ We have not yet set up any computer Center of our own but our college has given consent to run a computer center (under Government of West Bengal) in the college premise. A large section of our students take computer training from the centre. The Centre gives a 20% fee concession to our students.
- ✓ This year our College organized an educational tour to Jhargram, West Bengal for the students of Department of Geography.
- ✓ We have not been able to open a Gymnasium for students so far but it is under construction and will complete and open very shortly. We have got a sponsorship of Rs. 5 lakhs from Government of West Bengal (Department of Youth Welfare and Sports) for this purpose.
- ✓ This college sports was held on 5th and 7th of February. Students, teaching and non-teaching staffs of the college and also the Alumni members participated in

the sports. The students also participated in different inter-college competitions of the University and were fairly successful.

- ✓ The students of our College organized Annual Football Tournament on 6th of October, 2007. Many of our students participated in the tournament.
- ✓ Anil Biswas Smriti Challenge Cricket Tournament was arranged by the college students on 2nd, 3rd, 4th and 5th April.
- ✓ The students of our college also participated in the Dinendrabhusan Das Smriti Challenge Badminton Tournament.
- ✓ This year our college on 5th August, the college foundation Day, arranged one Blood Donation Camp and one Health Check-up Camp. All the staffs and students of the college participated in both of the camps.

➤ **Criterion V: Student Support and Progression**

Our Plan of work

- We are very much sincere about the performance of the students of the college mainly in the University examinations. We plan accordingly and send the most deserving students in the University level examinations so that they can come out with a very good result in their Degree examinations.
- Like the previous years provision of special assistance and care to academically backward students were also a part of our planning.

- We were also very much keen about stretching our helping hands to the poor and needy students of our college.
- We were eagerly interested in the programs organized by Alumni Association of the College.
- Like other years, this year also we planned to arrange annual cultural programme in the college.

Execution of the Plan

- ✓ In (1+1+1) system 186 students appeared in the Part I B.Com Honours Examination 2007. Among them 68.81% students qualified Honours.
230 students in B.Com general course appeared in the Part I 2007 and success rate was 76.52%.
In Part II (1+1+1) Honours Examination, 2007 135 candidates appeared among whom 70.37% candidates came out successfully. In Part II General Course success rate was 83.20%.
In (2+1) system 105 students appeared in B.Com Part II Honours 2007. Nearly 97% of them succeeded.
In general course (2+1 system) 192 candidates appeared in B.Com Part II exam and 82% came out successfully.
- ✓ Like the previous years we are always in the effort of giving special assistance to the academically weaker section of the students.
- ✓ We have student-aid fund and both teaching and non-teaching staff gladly contribute in the fund. Many students of the college get benefited from that fund every year.
- ✓ Alumni association of our college could not organize any program in 2008, instead they are going to organize it in early January,2009.

- ✓ This year the students of our college arranged Annual Social Function on 21st June.. Our students performed themselves and also invited eminent artists to perform in our ground. The programme was rich enough in its quality of culture.
- ✓ This year we celebrated Rabindra Jayanti (Birthday of Rabindranath Tagore) on 8th May. College students, Teaching & Non-Teaching staffs participated in the programme.

➤ **Criterion VI: Leadership and Governance**

Governing Body is the sole authority to take decisions and make policies regarding all the academic and non-academic affairs of the college. Principal is the only executive who can execute the decisions taken and approved by the Governing Body. The Governing Body of our College successfully manages all the relevant affairs of the college and also takes care of the matters of academic improvement and maintenance of academic standard.

Plan of work

In the previous year the G.B of the college planned on several matters including both academic and non-academic affairs of the College. It planned on

- Recruitment of new teachers
- Arrangement of classes in the new building.
- Laboratories and other instructional facilities
- Upgradation of the library
- Updating the accounts of the college
- Health, sports and recreation of the students
- Proper management of the funds of the college

Execution of the Plan

Nine meetings of the members of the Governing Body of our college were held in the last year for a successful execution of the plans they had made.

- ✓ One full-time contractual lecturer in the Department of Bengali has been appointed and the College will very soon appoint a pool of contractual teachers in various departments.
- ✓ Honours in Bengali has been introduced from the academic Session 2007-08.
- ✓ Upgradation of the library is under process and stock checking of the existing books, journals magazines has already been done. The number of books and journals is gradually increasing.
- ✓ College always takes steps to keep its accounts up-to-date.
- ✓ Annual Sports, Cultural programmes, celebration of Birthday of Rabindranath Tagore, college foundation day are regularly held in the college.
- ✓ The G.B also manages the financial resource part of the college properly.

➤ **Criterion VII: Innovative Practices**

Innovative practices reflect the mission and philosophy of a college. The peer team has given utmost importance to it as far as quality assessment is concerned.

Our Plan of work

- Our college had a plan to publish its annual academic journal this year.
- College also thought of publishing wall magazines and a college magazine in the coming year.

Execution of the Plan

- ✓ The college has published its academic journal this year. The journal is enriched with quality writing of the teachers. The articles of which the journal is comprised reveals high quality and rich thinking of the staffs of the college. The journal is really unique in its quality and value of literature. This certainly glorifies our institution.

- ✓ Students have also come up with a college magazine which includes the entire noteworthy incidences of the college. This is very much informative in nature.

- ✓ Students have also published four wall magazines in 2007-08 academic year. The magazines have a great literary value and they also look very colourful.

Plan for the next year

We have so many plans and programmes in our mind that we have not been able to execute this year. We have made some plans that we will try to execute in the coming year. They are as follows:

- To introduce B.A Honours course in Education, Geography, History and Political Science.
- To introduce B.A General course in the subjects like Journalism and Mass Communication and in Elective English.
- To introduce internet facilities in the library
- To increase the number of books and journals in the library
- To make an parallel arrangements of library so that poor and needy students get benefitted
- To fill up 3 vacant posts in commerce, 1 in Maths, 2 in English and 1 in Economics

- To arrange National/State-level seminars
- To arrange inter class debate and quiz contest
- To arrange educational tour for the students
- To introduce a new course on communicative English and Computer training specially for the third year commerce students.
- To improve the teaching and learning in the Night School run by the college.

SUMMING UP

To sum up, it can be said that we are gradually proceeding along the path of development. The pace might not be fast but though slow we are steady. In the coming years we have an aspiration to grow up manifold. All we need is that a very sincere and whole hearted support of everybody concerned about the development of the college. Everybody is giving their tireless effort to shape up the aspiration. We are sure that we will very soon be able to set an example of all round excellence as far as the quality of the college is concerned.